



PRIVACY POLICY – Subcontractors

pursuant to art. 13 of the GDPR 679/2016 - Regulation of the European Parliament and of the Council of 27 April 2016 relating to the protection of natural person with regard to the processing of personal data

Dear Subcontractor,

This is to inform you that your data will be processed in full compliance with the privacy legislation (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016) relating to the protection of natural person with regard to the processing of personal data.

PURPOSE OF TREATMENT

Your data will be collected and processed for the following purposes:

- a) fulfillment of supply or service obligations;
- b) fulfillment of tax or accounting obligations;
- c) operational and managerial needs and in fulfillment of the regulatory obligations relating to the protection of health and safety in the workplace, strictly related to the provision of the requested service.

NATURE OF THE DATA PROCESSED

The following personal data will be processed, identified as "common data", of which by way of example and not limited to: name, surname, date and place of birth, address, telephone number, e-mail.

In addition to the "common data" mentioned above, we need to collect specific data relating to your employees, such as payroll, training certificates, UNILAV and any other supplementary document requested by our customers in order to comply with the regulatory obligations relating to the workplace protection of health and safety.

PROVISION OF DATA

Acquisition is not necessary to fulfill obligations under applicable laws, regulations and EU legislation, or provisions issued by Authorities legitimated by law and by supervisory and control bodies, as well as for the fulfillment of corporate accounting, tax and organizational obligations. of consent; failure to provide data by you will make it impossible to establish or continue the relationship, within the limits in which these data are necessary for the execution of the same.

DATA PROCESSING AND COMMUNICATION METHODS

The data provided will be processed by the data processors and persons in charge of the processing, duly appointed, for the correct fulfillment of the aforementioned purposes by electronic means and paper archives, as well as with the use of security measures to guarantee their confidentiality and to avoid undue access to unauthorized subjects.

Your data will be stored in secure databases on our servers, or on the servers of our trusted suppliers who act as data controllers.

These data will not be disclosed and will be processed within the limits and within the time necessary for the fulfillment of legal obligations and for the purposes indicated above.

Your data may be communicated to the following categories of subjects, as data processors and / or independent data controllers:

- external consultants for bookkeeping and tax compliance;



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- bodies / companies / freelancers and collaborators who participate in the performance of our activities in the various sectors, for needs strictly related to the purposes indicated above
- our customers with whom your employees are called to work, in order to fulfill the obligations inherent to the workplace protection of health and safety;
- Credit institutions.

EXERCISE OF RIGHTS AND HOLDER OF DATA PROCESSING

In compliance with current legislation, at any time you can request:

- ✓ Confirmation of the existence or not of your personal data;
- ✓ Know the content and origin, the purposes and methods of treatment;
- ✓ The logic applied in case of treatment carried out with the aid of electronic instruments;
- ✓ The identification details of the owner, managers and subjects or categories of subjects to whom your personal data may be communicated.

Furthermore, it is your right to obtain:

- ✓ Access, copying, rectification, integration, data portability;
- ✓ The cancellation (right to be forgotten), the transformation into anonymous form or the blocking of your data processed in violation of the law;
- ✓ The opposition in any case, for legitimate reasons, to the processing of data pertinent to the purpose of the collection.

Under the Regulations, you will also have the right to lodge a complaint with a supervisory authority.

To exercise your rights, you can send your requests to the Data Controller:

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