



## PRIVACY POLICY – CUSTOMERS

pursuant to art. 13 of the GDPR 679/2016 - Regulation of the European Parliament and of the Council of 27 April 2016 relating to the protection of natural person with regard to the processing of personal data

Dear Customer,

This is to inform you that your data will be processed in full compliance with the privacy legislation (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016) relating to the protection of natural person with regard to the processing of personal data.

### PURPOSE OF TREATMENT

Your data will be collected and processed for the following purposes:

- a) fulfilment of tax or accounting obligations;
- b) fulfilment of contractual obligations, operational and managerial needs, strictly related to contractual obligations;
- c) management of commercial relationships to the extent necessary to best perform the requested service.

### NATURE OF THE DATA PROCESSED

The following personal data will be processed, identified as "common data", of which by way of example and not limited to: name, surname, date and place of birth, address, telephone number, e-mail.

### PROVISION OF DATA

Pursuant to art. 6 of the GDPR 679/2016 the processing for the purposes referred to in points a), b) and c) is carried out by the Data Controller in the context of its legitimate activities and in fulfillment of the obligations provided by laws, regulations and community legislation, or by provisions issued by Authorities legitimated by law and by supervisory and control bodies. The provision of data is therefore mandatory; any refusal to provide the data or part of them will result in the inability to establish or continue the relationship, within the limits in which these data are necessary for the execution of the same.

### DATA PROCESSING AND COMMUNICATION METHODS

The data provided will be processed by the data processors and persons in charge of the processing, duly appointed, for the correct fulfilment of the aforementioned purposes by electronic means and paper archives, as well as with the use of security measures to guarantee their confidentiality and to avoid undue access to unauthorized subjects.

Your data will be stored in secure databases on our servers, or on the servers of our trusted suppliers who act as data controllers.

These data will not be disclosed and will be processed within the limits and within the time necessary for the fulfillment of legal obligations and for the purposes indicated above.

Your data may be communicated to the following categories of subjects, as data processors and / or independent data controllers:

- external consultants for bookkeeping and tax compliance;
- practicing the profession of lawyer for legal assistance in the contractual field and litigation management;



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- bodies / companies / freelancers and collaborators who participate in the performance of our activities in the various sectors, for needs strictly related to the purposes indicated above
- Credit institutions.

### EXERCISE OF RIGHTS AND HOLDER OF DATA PROCESSING

In compliance with current legislation, at any time you can request:

- ✓ Confirmation of the existence or not of your personal data;
- ✓ Know the content and origin, the purposes and methods of treatment;
- ✓ The logic applied in case of treatment carried out with the aid of electronic instruments;
- ✓ The identification details of the owner, managers and subjects or categories of subjects to whom your personal data may be communicated.

Furthermore, it is your right to obtain:

- ✓ Access, copying, rectification, integration, data portability;
- ✓ The cancellation (right to be forgotten), the transformation into anonymous form or the blocking of your data processed in violation of the law;
- ✓ The opposition in any case, for legitimate reasons, to the processing of data pertinent to the purpose of the collection.

Under the Regulations, you will also have the right to lodge a complaint with a supervisory authority.

To exercise your rights, you can send your requests to the Data Controller:

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